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## U.S. House of Representatives

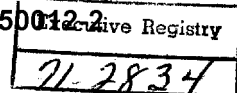
SUBCOMMITTEE ON EMPLOYEE BENEFITS

OF THE

COMMITTEE ON POST OFFICE AND CIVIL SERVICE

207 CANNON HOUSE OFFICE BUILDING

Washington, D.C. 20515



OLC 71-0383

May 20, 1971

Enclosed is the thirteenth report from the Job Evaluation and Pay Review Task Force of the Civil Service Commission established pursuant to Public Law 91-216.

If you have any comments or questions as to the course of action which the Commission has taken, please contact me at the above address, or call me at 225-6295 (Government Code 180).

Sincerely yours,

Richard A. Barton  
Staff Assistant

Enclosure

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UNITED STATES CIVIL SERVICE COMMISSION

Washington, D.C. 20415

May 17, 1971

Honorable Thaddeus J. Dulski  
Chairman, Committee on  
Post Office and Civil Service  
U. S. House of Representatives  
Washington, D. C. 20515

Dear Mr. Chairman:

In accordance with Section 304(c) of Public Law 91-216, the following summarizes the activities of the Job Evaluation and Pay Review Task Force for the period ending May 15, 1971.

I. Principal Tasks Completed or Commenced

- A. The work paper for attorney positions in the executive service has now been completed. It will be reviewed internally during the next week and then distributed to approximately two dozen Government agencies for their comment and review.
- B. The Health Services work paper has been completed and during the next month will be reviewed by the Health Services Advisory Committee prior to submission for comment by all agencies concerned.
- C. The work paper on employees in the protective service occupations has been completed and will be transmitted for review and comment within the next week.
- D. The Executive Evaluation System, which is a position-management tool complementing the Federal Executive Service, has been submitted to all agencies and departments for comment.
- E. The Clerical, Office Machine Operation, and Technician Evaluation System has been distributed to the Advisory Committees and to all agencies and departments for review and comment.
- F. The major effort of the Task Force is now focused on completing the evaluation system for Administrative, Professional, and Technological employees. It is hoped that this project will be completed in about 60 days.

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II. Principal Meetings Conducted or Attended

- A. The series of meetings in all ten Civil Service regions was completed with over 2,000 members of Federal Executive Boards, Federal Personnel Councils, Management Personnel, and members of personnel staffs in attendance. An analysis of the many comments and questions raised during the presentations has been made and will serve as additional guidance material for the Task Force. Messrs. Barton and Kazy of the House Post Office and Civil Service Committee accompanied the Task Force Director on the series of meetings he conducted in the Western states. This gave them a first-hand opportunity to listen to the views of people in field organizations who will be directly affected by the program.
- B. A briefing session was held with Mr. Leslie Williams, Secretary-General of the Staff Side of the National Whitley Council, who is the principal union representative in the British Civil Service system. Mr. Williams was primarily interested in the work of the Task Force as related to professional, managerial, and executive personnel, and was also interested in the Task Force's views concerning the role of unions in job evaluation and pay setting.

Sincerely yours,

/s/

Robert E. Hampton  
Chairman

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